

Our Lady of Mercy Parish Council
Tuesday, June 18th, 2024, St. Colman Church

Attendees: 12

Sal Merenda

Bobbie Sicignano

Fr. Jan

Debbie

Spitzmacher

Silvana Pandolfi

Karen Whalen

Carol Banack

Tom Capega

Dave Larson

Cheryl Pizzo

Ray Arrigoni

Diana Cathcart

- I. **Call to order:** Meeting was called to order at 6:40 PM by Sal Merenda
- II. **Opening Prayer:** Fr. Jan led up in praying the Our Father and Mary's Prayer (Hail Mary)
- III. **Minutes:** Accepted as written
- IV. **Finance report:** Dave Larson reported that the Finance Committee end of year meeting is scheduled for July 16th. He felt that things are on track despite unexpected needed repairs.
- V. **Committee Social / Fundraiser Reports:**
 - a. **Pancake Breakfast:** Silvana said breakfasts on hiatus for summer; Supplies ready for resuming in Fall
 - b. **Tag Sales:** Carol reported the 2nd tag sale of the summer did not quite see as many people but still profited about \$4200. There is no plan to add additional Tag Sale to join the Town wide Tag Sales event on July 20th.
 - c. **Durham Fair:**
 - Debbie reported the required applications and insurance contracts have been completed.
 - Dave Laducer looked at the non-functioning cooler fan and recommended that L&I refrigeration be contacted to repair it.

- Awning on the booth needs repair. Ray Arrigoni will call Gullitti to work with him on this.
 - Flyer insert has been created for inclusion in the church bulletin soliciting volunteers to work on baskets.
 - Summer Picnic: Was very successful and enjoyed by all despite start with inclement weather. We celebrated the Ordination to the Priesthood anniversaries of Fr. Jan (30 years) and Fr. Bill (50 years).
- d. It is apparent that the bulk of the work that makes these events so successful is due to the continuous efforts of incredible volunteers. It was suggested that each event could benefit from new and additional people. One way to do this would be to create "***Task Lists***" detailing the steps taken every year. When people are needed, it is easier to ask for someone to do a particular thing. In the event any one of the folks who have been covering an event year after year, could not do it for any reason, it would be helpful to have an outline to follow to know what needs to be done and when. Some already exist and we can review these, update as needed, and create new ones for those events that do not have such outlines.

VI. **Planning for Reception** following first Mass of newly ordained Fr. Alex Pandolfi at St. Colman Church on Sunday June 30th.

- a. Mass is at 2:00 PM which begins with a procession from the parking lot, around the back of church and enters the front doors of the Church. Father Jan detailed the order of the participants in the procession.
- b. Head count of each group processing needs to be determined so reservation of pews can adequately accommodate everyone.
Committee heads should contact their groups.

Ushers will help seat Parishioners in pews ahead of the Procession entering the church. Karen Whalen will make badges for them.

- c. Church Hall Reception: expectation of 250 -300 guests
 - Kevin Smith will prepare finger foods
 - Knights of Columbus donated \$2000
 - Ladies Guild will provide Beverages and desserts and help in serving.

VII. Raffle:

- a. Collecting prizes early needed so that tickets can be printed
- b. Usually, 8 prizes

VIII. Hymnal Stand (for posting #'s of Hymns for Mass at ND) is something Gullitti will work on but at present is very busy.

IX. Next meeting: we will not meet until after the Durham Fair. Next meeting should be on Tuesday, October 15th at 6:30 pm in SC.

X. Adjournment: Meeting was adjourned at 7:49 PM

Respectfully submitted,

Bobbie Sicignano, co-chair Parish Council